



Southern Ute Growth Fund - Job Announcements

Obtain complete job descriptions and applications from the Growth Fund Human Resources, 14933 Hwy. 172 • P.O. Box 367 • Ignacio, CO • 970-563-5064 • rtaylor@sugf.com

Tribal Member Employment Preference, Must Pass Pre-employment Drug Test & Criminal History.

Bookkeeper - Sky Ute Sand & Gravel

Closing Date - 3/1/2010
Durango, CO. Provides bookkeeping support to include accounts payable, accounts receivable, inventory and general ledger duties.

Mechanic III - Frontier Field Services

Closing Date - 3/1/2010
Maljamar, NM. Maintaining equipment at the gas processing plant and field compressor stations safely and efficiently, and assisting in performing overhauls of compressors and engines and reconditioning equipment as needed.

Assistant Controller - GF Properties Group

Closing Date - 3/2/2010
Assisting the Controller with accounting functions, to include supervision of assigned accounting staff, yearly audit responsibility, and assisting in the annual budgeting process.

Senior Accountant - GF Properties Group

Closing Date - 3/2/2010
Ensuring that accounts payable entries, accounts receivable entries, general ledger adjustments and account reconciliations are made on an accurate and timely basis, prepares monthly financial reporting packages and provides annual audit support.

Capital Project Administrator - Red Willow Production

Closing Date - 3/2/2010
Administration, including the processing and tracking, of all capital budget AFE's for all properties in Enertia, and, for the initial setup and bi-weekly analysis of Primary Venture Level AFE's.

Mechanic I - Frontier Field Services

Closing Date - 3/3/2010
Maljamar, NM. This is an entry level position designed to develop an ability to independently perform basic maintenance, trouble-shooting and repair tasks associated with gas plant equipment, especially compressors.

Investment Analyst - GF Private Equity

Closing Date - 3/3/2010
Performing a variety of tasks in connection with the management of various existing investments and the evaluation of various investment opportunities and business restructuring. Investment research, business analysis, financial analysis, financial model creation, negotiation and administrative tasks with respect to private equity funds and various corporations in which the Company has invested.

Maintenance Supervisor - Sky Ute Fairgrounds

Closing Date - 3/4/2010
Oversees the daily grounds, repair, maintenance and upkeep of the Sky Ute Fairgrounds building, grounds, facilities, and provided any assistance needed to host events.

Foreman/Concrete - Sky Ute Sand & Gravel

Closing Date - 3/5/2010
Durango, CO. Effective day to day management, supervision and operation of the redi-mix batch plant and plant facility which includes, concrete operations, concrete mix production and delivery, policies and procedures relating to concrete production and plant operations including data collection/analysis and reporting, environmental health and safety regulations, air quality and storm water permit requirements.

DOT/FHWA Compliance Specialist - Sky Ute Sand & Gravel

Closing Date 3/8/2010
Durango, CO. Department of Transportation, Federal Highway Administration, Federal Motor Carrier Safety Administration, International Registration Plan, International Fuel Tax Agreement and United Carriers Registration compliance related activities. Specific responsibilities will include data collection/analysis/reporting, hard-copy record keeping, budgeting, equipment registration, IRP registration and permitting, equipment maintenance documentation and reporting, IFTA and UCR reporting, driver qualification and hours of service.

Southern Ute Indian Tribe - Job Announcements

Please refer to the complete Job Announcement and Requirements in the Human Resources Dept. P.O. Box 737 • Ignacio, CO 81137 • Phone: 970-563-0100 • Fax: 970-563-0396 • Hotline: 970-563-4777

*Human Resources accepts applications for Temporary Employment on an on-going basis.

Homeland Security Coordinator

Close Date 3/3/10 - General administration of the Homeland Security Grants for the Southwest Region of Colorado and reports directly to the Southwest All Hazards Advisory Council (SWA-HAC) and the Southern Ute Indian Tribe's Risk and Emergency Manager. The Southern Ute Indian Tribe currently serves as the fiscal Agent for Southwest regional Homeland Security Grants. Continued employment is contingent upon renewed grant funding.

Clinical supervision will be provided by the Clinical Director. Access to the family practice physicians and clinical director for consultation and referrals.

Clinical Director

Open Until Filled - Contract Clinical Management position responsible for organizing and supervising the work of Southern Ute Health Center clinical programs to ensure that effective clinical services are provided and quality standards are met.

Family Practice Physician

Open Until Filled - Contract position responsible for providing comprehensive medical services with special emphasis in family practice to the patients at the Southern Ute Health Center.

Lake Capote Maintenance Worker

Open Until Filled - (2 Positions) Temporary. Under general supervision of the Lake Capote residential manager and the Parks & Recreation Manager, greet guests, collect fees for fishing/camping/ small concessions, provide maintenance, cleaning and repair to the grounds, and assist in construction of continued site developments.

Patrol Officer

Open Until Filled - Patrols the Southern Ute Indian Reservation, responsible for preserving the life and property of all citizens within the Tribal Community.

Youth In Natural Resources Crew Member

Open Until Filled - (4 Positions) Temporary summer position for Southern Ute Tribal member high school students who are 16 years of age or older. Although Southern Ute Tribal members receive hiring preference, other individuals enrolled in other federally recognized tribes or decedents of Southern Ute Tribal members will also be considered based upon availability. YNR Crewmembers are assembled into a 4 man crew that reports directly to the YNR crew leader and performs a variety of functions associated with environmental education and various disciplines of natural resource management.

Youth in Natural Resources Crew Leader

Open Until Filled - The crew leader serves as a role model and mentor for the high school participants. Must be a responsible, enthusiastic, and mature individual who will provide the high school students with the appropriate guidance, encouragement, and support to succeed in YNR.

Records Room Clerk

Close Date 3/3/10 - Part-time. Provides clerical support for the Department of Natural Resources' records room, the administration office and, as required, the Lands and Wildlife Divisions.

Front Desk Attendant

Close Date 3/3/10 - Part-time. Assuring an efficient entry and exit point for members of the Community Center, to include providing reception duties to the public by telephone and in person, greeting, screening and assisting customers, monitoring member access control, and maintaining class registration.

Dispatcher

Close Date 3/3/10 - Under general supervision of the Sr. Communications Officer, provides radio dispatch services for the Southern Ute Indian Tribe.

Administrative Assistant

Close Date 3/4/10 - Under general supervision of the Construction Services Division Head, provides accounting and secretarial support to Southern Ute Tribe Construction Services Division, performing basic accounting and clerical duties.

Custodian

Close Date 3/5/10 - Daily cleaning of Southern Ute Indian Tribe Buildings and offices.

Police Sergeant

Closes 3/8/10 - Coordinates the efforts of the officers and dispatchers to achieve the objectives of the Police Department and in the absence of the Police Lieutenant will command the Southern Ute Police Department.

Advanced Practice Nurse

Open Until Filled - Provides direct and comprehensive primary, preventive and therapeutic medical care to individuals across their lifespan.

A great new way to find out about job opportunities 24 hours a day, seven days a week! The job hotline lists the job title and closing date for both Permanent Fund and Growth Fund positions. Full job announcement including qualifications in Human Resource Department. Hotline is updated weekly.

*Applications for Temporary Employment are accepted at the Human Resources Department on an on-going basis. Applications are kept on file for six months.

Help Wanted Energy Auditors

The Four Corners Office For Resource Efficiency (4CORE) has published a Request for Qualifications (RFQ) for energy auditors for the Weatherization Program. Details are provided on www.fourcore.org/about4core.html#jobs. Submit qualifications as outlined in the RFQ to info@fourcore.org.

KSUT Board Vacancy

Is seeking a Southern Ute Tribal Member to fill a vacancy on its Board of Directors. This is a non-paid position which requires attending board meetings every month, with additional special meetings as needed. KSUT is a 501-C3 non-profit organization. Please send a letter of interest to Eddie Box, Jr. at KSUT, Box 737, Ignacio.

SUCAP - Job Announcements

Southern Ute Community Action Programs
Central Office • 285 Lakin St., Ignacio, CO • 970-563-4517
Obtain complete job description/application from SUCAP offices.

Substitute Teachers

Open Until Filled - Head Start
Prefer previous experience working with children in a group setting. Must pass TB test, criminal history and child abuse/neglect background checks.

checks. Applicants are required to submit a Motor Vehicle Report with application.

Home Chore Aide

Open Until Filled - Senior Center
Is looking for someone to assist elderly persons with light housekeeping on a Part-time weekly basis. Must be able to lift at least 50 pounds. Must have valid Colorado driver's license and be insurable by SUCAP and Tribal insurance. Must have or be able to obtain CPR and First Aid certified within 45 days of hire. Must pass the criminal history background check.

Substitute Transit Driver

Open Until Filled - SUCAP
Part-time. High School Diploma or GED required. Transit or school bus experience preferred. Must have valid Colorado Drivers License and be insurable by SUCAP. Must pass drug/alcohol test/screening, criminal history & child abuse/neglect background

Sky Ute Casino Resort - Job Announcements

Human Resources Department: 970-563-3387 • Fax: 970-563-3367
P.O. Box 340 • Ignacio, CO 81137 • Office Hours: 8 a.m. - 5 p.m.
Indian Preference Employer • All Applicants Welcome • Apply online: www.skyutecasino.com

Food & Beverage

Baker - FT
Beverage/Cocktail Server - FT
Bartender - FT
Lead Cook - FT
Rounds Cook - FT
Restaurant Wait Staff - FT
Housekeeping
Room Attendants - FT/TMP
Human Resources
CDP Manager - PT
Employee Relations Specialist - PT

Marketing

Casino Floor Host - FT
Salon
Cosmetologist - PT
Surveillance
Surveillance System Admin. - FT
Table Games
Box Person - PT
Multi-Game Supervisor - FT/OC
Poker Supervisor - FT
Multi-Game Dealer - FT
Craps Dealer - FT



*Preference Given To Qualified Southern Ute Tribal Members & Other Native Americans.
FT: Full-time, PT: Part-time, OC: On-Call, TMP: Temp*

Community Business Section

What does the New Year have in Store for You?

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CENSUS JOBS Apply Now!

Call now toll free jobs line at: **1-866-861-2010**

For help: 1-800-877-8338 TTY

www.2010censusjobs.gov

The Southern Ute Tribe is looking for Tribal members who wish to help with the 2010 census. Please contact Andrea Taylor, Director of Tribal Information Services at 970-563-4702.

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