



Southern Ute Indian Tribe

Human Resources
PO Box 737 – 356 Ouray
Ignacio, CO 81137
Fax: (970) 563-0302

VACANCY ANNOUNCEMENT

ANNOUNCEMENT DATE: 10/29/2008
POSITION TITLE: Patrol Officer
DEPARTMENT: Justice & Regulatory / SUPD
POSITION STATUS: Full-time

CLOSING DATE: Open Until Filled
GRADE: 18
JSC: LE
FLSA Status: Non-exempt

STATEMENT OF DUTIES:

Patrols the Southern Ute Indian Reservation and is responsible for preserving the life and property of all citizens within the Tribal Community.

1. Protects the life, property and rights of all citizens.
2. Patrols the Southern Ute Indian Reservation looking for any unusual or suspicious situations; checks individuals whose conduct or presence seems suspicious; is alert to possible stolen, improperly operated or illegally parked vehicles.
3. Responds to calls from the public, law enforcement departments and divisions, and other requesting agencies for assistance, including emergencies, criminal investigations, accidents, and requests for assistance.
4. Cooperates with other law enforcement officers in conducting investigations and making arrests on reservation land.
5. Enforces all Tribal Laws, Federal Laws, and provisions of the Indian Civil Rights Act, arresting violators and arranging for proper disposition, transport and care of prisoners.
6. Provides traffic control and responds to medical emergencies when required or requested.
7. Provides supervisor with timely and accurately detailed reports of all incidents and investigations occurring during tour of duty.
8. Establishes and maintain positive relations with Federal, State and local agencies, to include Police and Fire Departments, Social Services, and Schools.
9. Represents the Southern Ute Police Department in a positive manner by treating all individuals with respect and enforcing the law courteously and appropriately
10. Notifies supervisor in emergency cases where jurisdiction is in question and has to be determined.
11. Attends staff meetings and trainings as requested.
12. Performs other duties as assigned.

SUMMARY OF QUALIFICATIONS:

Must have a High School Diploma or equivalent.

Must have successfully completed the approved basic police training course conducted at the Indian Police Academy or similar accredited police academy substantially meeting or exceeding the level of training provided by the Indian Police Academy or a respective State POST certification.

Must have, or be able to obtain, knowledge of the Southern Ute Tribal criminal justice system.

Must have ability to communicate effectively orally and in writing, including commendable report writing skills and basic computer skills.

Must maintain handgun certification throughout duration of employment.

Must maintain a telephone for emergency calls.

Must possess a current Driver's License for state of residency and must be insurable under the Tribal vehicle insurance policy.

Must never have been convicted of a felony or a crime of misdemeanor domestic violence in State, Tribal or Federal court. Must not have been convicted of or placed on a deferred judgment for any misdemeanor crime for one year prior to appt. Must not have a restraining order or order of protection.

Must successfully pass a pre-employment medical exam and annually thereafter.

Must successfully pass a physical efficiency battery at 60% or better in all four categories prior to appointment and annually thereafter at 70% or better.

Must be of excellent character and reputation and pass a thorough background check, including the Colorado Central Registry, fingerprint check, psychological test, and pre-employment drug test.

APPROVED:

Personnel Director

Date

Executive Director

Date

HIRING PREFERENCE:

1. Enrolled Southern Ute Indian Tribal Member
2. Native American legally married to a Southern Ute Tribal Member
3. Enrolled Member of the Ute Mountain Ute or Northern Ute Tribe
4. Local Native American
5. Veteran

HOW TO APPLY:

1. A completed, signed Application for Employment must be received by the Human Resource Department by 5:00pm on the date of the job closing.
2. A separate Application for Employment must be completed for each position applied for.
3. Mail, deliver, or fax a completed and signed Application for Employment to the address at the top of the page.